



Kadanz Recruitment Solutions

Mens en werk bij elkaar brengen. Dát is waar Kadanz goed in is. Kernwoorden daarbij zijn integriteit, kwaliteit, snelheid en professionaliteit.

Kijk voor meer informatie op www.kadanz.an

We are looking for candidates for the position of

BRANCH HOSTESS – ST. MARTIN

Job description

Staff the reception, in accordance with the applicable guidelines of the company with the aim on the one hand to guarantee a first professional service and on the other to achieve the right contact.

Information:

- Provide basic information to customers of all company products.
 - Provide sufficient pamphlets.
- Cards and cheque book
 - Check off and grant the embossed cards and or cheque books to the customer.
 - Ensure that the customer sign for the cards issued.
 - Control of the cards and quantities at the end of the day.
- Merchandise:
 - Provide sufficient merchandise.
- Support campaigns
 - Take part in projects and special activities.
 - Represent the company for example at an exhibition.
 - If possible make an appointment
- Keep informed of all campaigns.
- Pro active calls
 - Select in the system which customers do not have a complete parcel of the company.
 - Make pro active calls to offer our products and other services.
- Calamities:
 - Identify suspected and annoying situations and inform the Branch Manager and or Security.

Profile

- Basic knowledge of all products including mortgages, insurance and investment possibilities.
- Completed MBO education. Preference goes out to an education bank and insurance.
- Command of the Dutch and English languages in speaking and writing. Oral control of Papiamento and Spanish.
- Knowledge of the current Office applications is a requirement.
- Competences
 - Integrity
 - Commercial insight
 - Service aimed
 - Listen capacity
 - Flexible
 - Proactive
- Local(St. Martin) residents are preferred.

If you are interested in this position and would like more information, visit www.kadanz.an. For personal contact please call Rachele Tweebom (00-5999) 738 0852 or send an e-mail to rtweebom@kadanz.an